

Redcliffe Bridge Club Inc.

Minutes for the Special General Meeting 18 October 2024

1. Susan Kennard (President & Chairperson) welcomed the Members present and opened the meeting at 11.18am.

PRESENT: 25 as per Attendance Book.

APOLOGIES: 22 as per Attendance Book and 8 emails.

2. Susan Kennard explained the purpose of the meeting was to approve proposed changes to the Redcliffe Bridge Club Incorporated (RBC) Rules and By-Laws. Susan Kennard provided the following information:

- Changes to both documents had been necessitated by changes to the Model Rules for affiliated clubs administered by the Queensland Government Office of Fair Trading.
- Other minor changes include the renaming of the Australian Bridge Federation rank structures and the requirement to report to the Australian Tax Office as a not-for-profit organisation.
- All Members have been sent an outline of the proposed changes on 4 October 2024.

3. Susan Kennard acknowledged the work completed on both the RBC Rules and By-Laws by Management Committee Members Fay Jeppesen and Sandra Routley with professional input from Club Member John Scrivens.

4. Susan Kennard asked whether there were any questions from present members. There were no questions asked. Susan Kennard called for a motion. Fay Jeppesen proposed:

“That the proposed changes to the RBC Rules be adopted.”

Proposer: Fay Jeppesen

Seconder: Sandra Routley

Carried.

5. Susan Kennard asked Fay Jeppesen and Sandra Routley to outline the changes to the RBC By-Laws.

6. Fay Jeppesen provided the following information:

- Changes to the By-Laws were required because of changes to the Rules e.g. cross - referencing.
- There is now an onus on Management Committee Members to disclose pertinent information e.g. bankruptcy, criminal offences etc.
- Any free bridge game vouchers and any other remunerations, which are given in recognition of contributions to the club or as prizes, need to be approved by the

Management Committee and must be included in the club monthly financial statements, which they currently are, but must be included in the AGM.

7. Sandra Routley explained:

- That an issue reported to the Recorder that progresses to a formalised grievance under the updated Rules, will preclude the Recorder from continuing to be involved.
- The Disciplinary Procedure in the By-Laws is different from the Grievance Procedure in the Rules i.e. both are needed.
- The Club can elect to manage a grievance using an external private company.

8. Ross Shardlow asked whether the complainant can request an independent private company to reside over a grievance.

9. Fay Jeppesen said that the decision to engage an external private company rests with the Management Committee. Sandra Routley added that a problem initially raised with the Recorder and escalated to the Management Committee would be more likely to be referred to an external private company for resolution.

10. Susan Kennard asked whether there were any further questions from present Members. There were no further questions. Susan Kennard called for a motion. Fay Jeppesen proposed:

“That the proposed changes to the RBC By-Laws be adopted.”

Proposer: Fay Jeppesen

Seconder: Sandra Routley

Carried.

11. Meeting Closed at 11.33am.



Sue Kennard

President

18/10/2024



Ross Mangano

Secretary

18/10/2024